

AMENDED A G E N D A
BOARD OF MANUFACTURED HOUSING
Department of Fire, Building and Life Safety

Date: **Wednesday, March 17, 2010; 1:00 P.M.**
Department of Fire, Building and Life Safety
1110 West Washington, **Room 250**
Phoenix, AZ 85007

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public that the members of the Board of Manufactured Housing will hold a regular meeting open to the public at the Board's office, at 1110 West Washington, Room 250, Phoenix, Arizona. The Board, upon a majority vote of a quorum of the members, may, when necessary, hold an Executive Session to obtain legal advice regarding any of the agenda items, pursuant to A.R.S. § 38-431.03(A)(3) and (4). The Board may also hold an Executive Session to review confidential records exempt by law from public inspection, pursuant to A.R.S. § 38-431.03(A)(2).

Those wishing to address the Board need not request permission in advance; however, the Board suggests that no more than three (3) people address the Board during the "Call to the Public" on any one issue. Pursuant to A.R.S. § 38-431.02(H), the Board can only take action on matters listed on the agenda. If appropriate, actions on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or schedule the matter for further discussion at a later date.

The agenda is subject to change up to 24 hours prior to the meeting. Please call **602-364-1062** or email Maryann.knight@dfbls.az.gov for any changes. Agenda items are noted by number and letter for convenience and reference. The Board may address the agenda items in any order within the time frame indicated, and may set over matters to a later time when necessary. The Board reserves the right to change the order of items on the agenda, except for matters set for a specific time.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting MaryAnn Knight at **602-364-1062** or email Maryann.knight@dfbls.az.gov. Requests should be made as early as possible to allow time to arrange the accommodation.

1:00 P.M.

- I. Call to Order (Chairman)
- II. Roll Call (Secretary)
 - a. Introduction of Gene Palma, new Director of Department of Fire, Building and Life Safety
- III. Approval of Court Reporter Transcript and Abbreviated Minutes of September 16, 2009, meeting.
- IV. Financial Report – review, discussion, and possible action – *Standing Item*
 - a. December 2009 Report as presented by the Deputy Director
 - b. Update on research into prior fiscal period for interest and educational grant payouts
 - c. Update on additional budget cut and January 2010 reduction in force by State Fire Marshal
- V. Update on Legislative Bills presented by Director of Compliance – SB 1001 and HB 2004; HB2058; HB2446; and HB2473
- VI. Fee Structure – review, discussion, and possible action – *Standing Item*
 - a. The Board shall establish a fee scheduled **BEFORE May 15** for the coming fiscal year
 - b. Annual update on 95/105 Percent Provision by Deputy Director
- VII. Recovery Fund – review, discussion, and possible action – *Standing Item*
 - a. Fund balance and pending claims and cash bond reconciliation update provided by Director of Compliance
 - b. Request to designate Ken Anderson, President of Arizona Housing Association, as an Interested Party on all Recovery Fund cases scheduled for hearing at the Office of Administrative Hearings
- VIII. Bonding Requirements – review, discussion, and possible action – *Standing Item*

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IX. Call to the Public

Public Comments (Consideration and discussion of comments and complaints from the public. Those wishing to address the Board need not request permission in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.)

X. Announcements of future meeting dates and other information concerning the Board.

XI. Adjournment